

## Mrs. Julseth, Geometry - Policies and Procedures

**Office hours:** 7:15a - 7:35a (Mondays & Fridays)& 3:15-3:35p (Tuesdays & Thursdays) in room D-200.

Also, the first 20 minutes of Block 1, and from 12-12:20 during Block 7 in the math office, B-209

**Voice mail:** 303-982-7170 (email is the preferred way to communicate)

**e-mail:** [ajulseth@jeffco.k12.co.us](mailto:ajulseth@jeffco.k12.co.us) (the fastest and most confidential way to reach me)

**My Web Site:** <https://sites.google.com/a/jeffcoschools.us/julsethmath/>

### MATERIALS

- 1.) Graph paper (replenish throughout the year).
- 2.) **Sharpened pencils with erasers** (all work should be done in regular #2 pencils)
- 3.) Colored pencils (for making graphs and other sheets that need colors, **not** for regular classwork or homework)
- 3.) A scientific calculator (a cheap calculator with "Sin", "Cos", and "Tan" buttons)
- 4.) Ruler, protractor and compass.
- 5.) **One** 70 page spirol notebook -for daily challenges and for doing classwork in. This is to be left in a folder in the classroom and not used for any other class. It also needs to be replenished when you have filled it up. You will get a grade for this every six weeks.
- 6.) A box of tissue

### GRADING

90 - 100	A	(Exceeds Standard)
80 - 89	B	(Meets Standard)
70 - 79	C	(Working on Standard)
60 - 69	D	(Emerging)
0 - 59	F	

\* Make arrangements with me to correct any quiz before the unit test.

### **Grades will be over:**

35% - Unit Tests

15% - Quizzes (Correctable for half credit, before the test)

10% - Final

40% - Daily Challenges, Classwork, Homework, Participation (effective worker, effort, etc.)

### **RESOURCES**

- 1.) See me for help during my office hours
- 2.) See my web site.
- 3.) Email me with questions at [ajulseth@jeffco.k12.co.us](mailto:ajulseth@jeffco.k12.co.us)
- 4.) Every day, every block, all day, there is a teacher on the study deck who is there to help you with your homework. All you need to do is ASK!! Math teachers are there all day on Tuesdays!

### **EXPECTATIONS**

- 1.) Be respectful,
- 2.) Be responsible,
- 3.) Be a self-advocate.

### **DRESS CODE**

See Code of Conduct

### **MAKE-UP POLICY**

- 1.) Homework should be turned in on time. Late work will be given half of the points that are earned as long as it is turned in before the unit test. You may see me **during office hours** for missed work. Please don't expect me to stop class to get you caught up. Also check your monthly syllabus or my Web site for missed assignments.
- 2.) If you are here when an assignment is given, but absent on the due date, the assignment is due for full credit on the day you return.

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### **ATTENDANCE**

The LHS attendance policy will be followed and strictly enforced. When you miss a day, you miss a lot. This is an interactive class. Please keep your absences to a minimum.

## **TARDIES**

1. As soon as the bell rings, the door will be shut & locked and homework collected.
2. Tardy students must quietly wait outside the classroom door until their teacher lets them in - DO NOT DISTURB ACADEMIC INSTRUCTION
3. When the door is opened, tardy students will quietly enter the classroom and take their seat - DO NOT DISTURB ACADEMIC INSTRUCTION
4. If a student wants a "tardy" designation instead of "absent", tardy students need to remain after class and ask teachers to PLEASE change the absence to tardy.
5. Each day builds on what we learned the day before. Therefore, it hurts you to not do your homework. So, I don't accept late work. Once in a while, I will accept late homework that is completed by the next class and turned in with 10 tickets that you have earned during class for doing work on the board or answering "ticket questions".

I look forward to a great year of exploring mathematics with you!

\*\* Please sign the attached page. Have your parents/guardians read the Policies and Procedures and have them sign the attached page.



I have had an opportunity to read the *Geometry - Policies and Procedures* and understand them.

\_\_\_\_\_  
Student's Name (please print)                      Student's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Parent's/ Guardian's Name                      Parent's/ Guardian's Signature  
(please print)

Home phone: \_\_\_\_\_

Parent's/ Guardian's work phone:

\_\_\_\_\_  
Parent's/ Guardian's email:

\_\_\_\_\_  
Other:

\_\_\_\_\_  
Any medical, learning or other concern you feel the teacher should be aware  
of: \_\_\_\_\_

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